

Leadership Night Summary

August 9, 2010

IN ATTENDANCE: Father Malloy, Gail Byrnes, Debbie Tanis, Marie Ruff, Mary Ellen Harrington, Kitty Ryan, Lenore Barnes, David Hibbs, Kevin Cronin, John Fleming, Gina McGuire, Gerri Scanlon, Ellen Sobczak, Mary Gallery, Kathleen McGarry, Judy Millerick, Ann McNamara

EXCUSED: Sr. Julie Flynn, Fran Kaberna, Tom Marren, Chris Kennelly, John and Mary Lausch, Mary Jo Viero

Please note—meeting handouts will be mailed to all those not in attendance

1. David Hibbs explained purpose of the first meeting of Leadership Night was to bring together the Parish Council, Commission co-chairs and Parish Staff Liaisons to better communicate, coordinate, collaborate, thereby creating more collegiality—and success—in coming year.
2. Father Malloy then reflected on his perspective of the parish. He indicated in his three years as pastor, there has been tremendous change throughout parish and school. He pointed with pride to the PARS process, resulting in completion of the Barnabas Blueprint, the Financial 5-year Strategic Plan, and the School's self-study and strategic plan as helping lead that change. He cited a number of other significant changes: hiring of Debbie Tanis, progress in creating a new fundraising model, improved communication, greater reach out to teens, the importance of St. Barnabas School to parish and the community, improved liturgies and music, the return of CRHP, outreach to poor and needy, among many other parish initiatives. He spoke about his pride in the parish staff and the lay leadership and indicated he is surrounded by "amazingly gifted people" in his work.
3. Father pointed to a number of issues he would like to focus in the future. Among them are: identifying and tapping new volunteers, seeking a better understanding of parish and school finances, helping Parish Life (Commission) renew and reimagine what it can be and do, and helping the parish better deal with the larger issues of the Catholic Church.
4. After Father's presentation, a number of participants suggested additional issues to be addressed. They included: how to reach out to seniors despite elimination of the Leisure Club; the absence of the children's liturgy at 10 am masses; the future of the Women's Club; volunteer recruitment; and the upcoming translation of the Roman Missal (to begin in December 2011). These issues will be reviewed and prioritized at the September Parish Council meeting.
5. 2009-2010 Parish Council goals reviewed (and graded):
 - Direct the implementation of the Development Plan (A+)
 - Direct the completion of the Five-Year-Plan (A+)
 - Provide insight and consistency for the decision-making process for the Parish (Incomplete)
 - Assist in improving communication throughout the parish (B)
6. Possible 2010-2011 goals (to be finalized at September 13 meeting)
 - Direct year 2 implementation of Barnabas Blueprint;
 - Clarify decision-making roles and strengthen relationships among Parish Council, Commissions, Finance Board and other standing committees, Parish and School Staffs, and the School Board;
 - Review and, as necessary, revise Commission membership for effectiveness and relevance. Actively seek new members for various commissions and look to Father to play crucial role in volunteer development;

- Help entire St. Barnabas community embrace and support the new fundraising model;
- Improve effectiveness and importance of Leadership Night

7. Commissions then met in small groups to review 2009-2010 goals (relating to Blueprint) and to begin articulating 2010-2011 goals. This work will conclude at the September 13 Leadership Night. All 2010-2011 goals will be published in bulletin and website. Please review Blueprint Implementation Plan schedule (included in mailing) to guide your blueprint work this year. Please note that January 3 Leadership Night has been changed to Thursday January 6. The December 6 Leadership Meeting will be for Parish Council, Commission co-chairs and staff liaisons only.

8. Most of the discussion about reviewing Leadership Night was tabled until September 13 meeting. Please review two handouts regarding Leadership Night (especially important to staff commission cochairs) related to meeting agendas and reporting minutes from the meeting. Co-chairs are asked to model the agenda format as much as possible and use the template for minutes. Focus of commission meetings should be to complete annual commission goals. The template is organized around ongoing communication to ensure goals are completed annually.

9. Discussion about strengthening staff/lay leadership relationships tabled until September.

10. Finally Debbie Tanis and Gail Byrnes presented on stewardship and fundraising (see handout). Key items in her presentation included:

- Remain emphasis on stewardship at parish level;
- Focus in 2009-2010 on fundraising for school. Monies raised will support school operations, keeping tuition affordable, and funding school improvements, an early childhood center playlot and telecommunications upgrade.
- We need to be united in articulating and communicating the importance of maintaining a strong and vibrant school. Lenore Barnes distributed School's Strategic Plan brochure (enclosed.) School hopes for Blue Ribbon recognition this school year. Fundraising for school will aid in efforts of sustaining and growing a strong parish school.
- St. Barnabas Big Bucks Raffle this fall seeks to raise \$100,000 for school. This will replace many smaller fundraisers 2000 tickets at \$100 each with top prize of \$50000. This will be an all-out effort in the fall. Volunteers needed to sell tickets and help in other areas. (see raffle flyer for more details.)
- Key to success is recruiting ticket captains and other volunteers for promoting effort and selling tickets.

8. Next Leadership Night is Monday September 13, 2010 at 7 pm in Convent.